
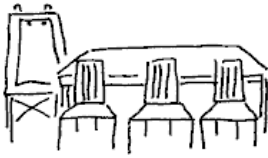
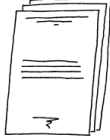



	People Matters Committee meeting	
	Tuesday 12 th April 2016	
People who came to the meeting		
Robert Rae	Tina Turnbull	Rowena Herbert
Susan Moreland	Charles Ward	Jonathon Cravitz
People who wanted to come to the meeting but couldn't		

	Conflicts of interest – Tina is very involved with Nourishing People, Board needs to be involved in decisions
	Notes from the last meeting are fine.

Actions from last meeting

	<p>Strawberry Lane has been looked at by a surveyor. He needs to send us a report</p> <p>May need a quick decision involving the board and this can be done by email if needed.</p>
	<p>New Board members – one person is still interested. She knows about digital marketing Another person with marketing skills has also applied. Charles and Rowena will talk to both people</p>
	<p>Armley Mills has now re opened and the film club is starting soon.</p>
	<p>The new bank account has been opened – we can save some of our money and it will earn us some interest</p>



We need to find funding for after active matters finishes.

Things that we always talk about



Keeping people safe – we have asked adult social care to do an assessment as we are worried about someone that we work with. There are 2 other members who are also now involved with the Safeguarding Team. We are working together to put a good plan in place.

Keeping people's information safe – nothing to report

Health and Safety – Need to do more work on risk assessments.

Financial Report



Adult Education has improved and it will increase more in March.

Individual Support is in a good position and we have increased the number of people that we are working with.

There is too much money in the Teens project. We have not been able to work as quickly as we thought due to staff sickness. Tina has spoken to the lottery. They have agreed with our plans.

Sally has agreed with People's health lottery the changes that we are going to make.

Leeds City Council have agreed that we can use the left over money to work with a school in East Leeds. We will provide activities for children at the end of the school day.

Tina is going to look at how we write down

	<p>where spending on the Active Matters grant. They will need a new budget.</p>
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What's happening at work (operational)


	<p>Great improvements in the teens project, soon have 4 groups running and 36 young people recruited. Tina wants to check the quality of the service and that we are delivering well.</p> <p>Enterprise Project</p> <p>Going really well. We will need more money for the project to keep going. We will also need to make sure we keep making the snacks and check how well we do that.</p> <p>Tina is looking into other money that could help us with this project including:</p> <ul style="list-style-type: none"> • Ideas that change lives • Esmee Fairbairn • Tudor Trust • Henry Smith <p>Also looking at something called patient capital which is part investment and part loan.</p> <p>A trial run with the snacks is going to start in May/June to July 2016. We can stop the work after the trial depending on how successful it is. Tina and Sally are working on the project at the moment. We will need to find other workers to support the project too.</p>
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Any other business

	None
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Actions

	<ol style="list-style-type: none">1. Tina is going to look at where we put the spending on the Active Matters grant. A new budget will be needed2. Need to find other workers to support Nourishing People3. To identify funding for Nourishing People and to replace the active matters funding
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	Date of next meeting – Tuesday 7 th June at 5.30pm
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