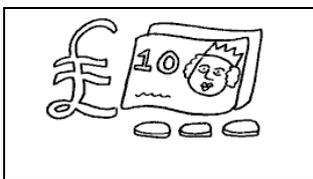


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|  | People Matters Committee meeting | |
|  | Tuesday 23 rd June 2015 | |
| People who came to the meeting | | |
| Robert Rae | Tina Turnbull | Rowena Herbert |
| Susan Moreland | Paul Jackson | |
| People who wanted to come to the meeting but couldn't | | |
| Alan Shaw | Kate Barrett | Charles Ward |

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|  | <p>When we talk about the budget – Tina will not take part as she has a conflict of interest. This is because Tina may benefit from the discussion, so needs to be just the Directors.</p> |
|  | <p>Notes from the last meeting are fine.</p> |

Actions from last meeting

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|  | <p>Support for doing new work after business planning could be from a fund called Power to Change.</p> <p>Applying for a Kickstart grant as Tina has done some work on this already.</p> |
|  | <p>The money from Leeds council for classes may not go down by as much as 30%.</p> <p>We need more space to do all the things that we do. There is an empty room on the ground floor near the disabled loo.</p> <p>This would be good idea – to compare the new unit with the room we have already got.</p> |
|  | <p>Tina to look at other quality marks that are available. We need to make sure that it is used as a way to measure how well People Matters is doing – this is called the impact.</p> |

Things that we always talk about

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|  | <p>Keeping people safe – no issues</p> <p>Keeping people's information safe – no issues</p> <p>Health and Safety – no issues</p> |
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Budget

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|  | <p>The budget is the money coming in and money that we need to spend. We need to make sure that we have enough money for everything that we need to do.</p> <p>When setting the budget, we looked at:</p> <ul style="list-style-type: none">• that the council could reduce the amount of money for the classes by about a third• the number of people that we support would not go up, so the money coming in will stay the same• Needing an extra room to provide classes• Adding an extra apprentice for helping in the office <p>There is still enough in the budget to look at small increases to the pay of some of the staff who work for us.</p> |
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Any other business

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| | <p>None</p> |
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Actions

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|  | <ol style="list-style-type: none">1. Tina to measure our current space and compare with the empty space (number 30)2. Tina to look at the budget and make sure that we can give some staff who work for us more pay |
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|  | <p>Date of next meeting – Tuesday 28th July 2015 at 5.30pm</p> |
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